

**MEETING MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF
FIRE COMMISSIONERS OF THE
WINFIELD FIRE PROTECTION DISTRICT**

February 26, 2013

Meeting called to order by Chairman Levan at 10:00 a.m. at Station #1, 27W530 Highlake Road, Winfield, Illinois.

Roll Call: Chairman Chris Levan, Secretary George Kallas, Robb Hannen and Administrative Assistant Robin Youngberg.

Also present: Chief Phillip DiMenza, and Attorney Shawn Flaherty.

The purpose of the Special Meeting was to review the written test scores of the full-time firefighter exam and determine the median cutoff score, notify all candidates and set a date and time for oral interviews.

After reviewing the combined written scores as provided by Ergometrics, Commissioner Hannen made a motion to establish a median cutoff score of 81.48, as mandated by State statute, seconded by Commissioner Kallas. Pursuant to a voice vote, all in favor, motion carried. All candidates will be notified by mail as to their eligibility to continue with the testing process. It was determined that of those candidates who passed the written exam, several have still not provided their CPAT/Ladder Climb certifications. The Rules and Regulations set forth stated that candidates had up until their oral interviews were ready to be scheduled to produce their valid CPAT and Ladder Climb Certifications. Those candidates currently missing their CPAT and Ladder Climb Certifications will have until March 18, 2013 at 9:0 a.m. to produce those certifications either in person or by fax.

Commissioner Kallas made a motion to conduct the oral interviews on Saturday, April 6, 2013 beginning at 9:00 a.m., three interviews per hour with 5 minutes in between each interview, at Winfield Fire Protection District headquarters station conference room. That motion was seconded by Commissioner Hannen. Pursuant to a voice vote, all in favor, motion carried.

After the March 18, 2013 deadline for CPAT/Ladder Climb certifications has lapsed, all remaining eligible candidates will be notified by mail of their oral interview date and time.

With there being no further business, Commissioner Hannen moved to adjourn the meeting at 10:37 a.m., seconded by Chairman Levan. Pursuant to a voice vote, all in favor, motion carried.

Respectfully submitted,

Robin K. Youngberg

Robin K. Youngberg, Administrative Assistant