

**MEETING MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF
FIRE COMMISSIONERS OF THE
WINFIELD FIRE PROTECTION DISTRICT**

May 15, 2013

Meeting called to order by Chairman Levan at 5:05 p.m. at Station #1, 27W530 Highlake Road, Winfield, Illinois.

Roll Call: Chairman Chris Levan, Robb Hannen and Administrative Assistant Robin Youngberg.

Also present: Chief Phillip A. DiMenza.

Absent: Secretary George Kallas

Minutes: Chairman Levan made a motion to approve the Special Meeting minutes of 4/25/13, seconded by Commissioner Hannen. Pursuant to voice vote, all in favor, motion carried.

Public Comment: None.

The Board was informed that, since giving Candidate #1, Douglas Erb, a conditional offer of employment to fill the one vacancy on our full-time roster, an additional full-time employee, Brandon Clairmont, submitted his letter of resignation to accept another full-time position in Las Vegas, thereby creating a second vacancy. According to State Statute, even though Mr. Erb declined the original conditional offer for the first vacancy, he retained his right to remain #1 on the list for consideration should a second vacancy occur while the list is valid. Candidate #2, Jeffrey Littledale will also be sent a conditional offer for one of the vacancies. On a motion by Chairman Levan, seconded by Commissioner Hannen, if either candidate declines the conditional offer, the Board agreed to authorize Chief DiMenza to continue through the list one by one until two candidates accept the offers and move to the next phase of the hiring process.

Payment of Bills: None.

With there being no further business, Commissioner Hannen moved to adjourn the meeting at 5:18 p.m., seconded by Chairman Levan. Pursuant to a voice vote, all in favor, motion carried.

Respectfully submitted,

Robin K. Youngberg

Robin K. Youngberg, Administrative Assistant