



Board of Fire Commissioners

Winfield Fire Protection District
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MEETING MINUTES OF THE SPECIAL MEETING OF THE BOARD OF FIRE COMMISSIONERS OF THE WINFIELD FIRE PROTECTION DISTRICT

MARCH 25, 2025

Meeting called to order by Commissioner Nair at 5:00 p.m. at Station #31, 27W530 Highlake Road, Winfield, Illinois, 60190.

Roll Call: Commissioner Naresh Nair, Commissioner Kyle Wolber and Commissioner Shawn Hacker. Also present: Chief Steven Evans, Administrative Assistant Robin Youngberg FF/PM Ed Troutman, and FF/PM Jake Armstrong.

Public Comment: None.

Minutes: The minutes of the 1/27/25 Special Meeting, were review by the Board prior to the meeting. Commissioner Hacker made a motion to accept the minutes as presented, seconded by Commissioner Wolber. Motion carried.

Old Business: None.

New Business: The first order of business was for the Board to set the meeting and testing dates for the upcoming full-time test for firefighter/paramedic. Applications will be ready and available on 3/31/25, the Board will meet on 4/14/25 at 5:00 pm to discuss the testing process and oral interview questions, applications are to be returned back by 5/30/25, the written exam will be conducted on 6/7/25 at 8:00 am, meeting to ratify the Preliminary Eligibility List will be on 6/16/25 at 5:00 pm, Oral Interviews will be scheduled for 6/21/25 starting at 9:00 am, make-up day for oral interviews, if needed, will be 6/21/25 at 5:00 pm, meeting on 6/30/25 to ratify the Initial Eligibility List, and meeting on 7/14/25 to ratify the Final Eligibility List.

Commissioner Wolber stated that he has a list of 30-40 questions for the Board to review, and he indicated to FF/PM Troutman that he would like input from the current employees on questions they felt were important. He stated that he'd ultimately like to wind up with 20 questions, split into 2 groups, to be alternated between testing cycles. This will avoid repeat testers from getting the same questions asked of them each time. Once he finalizes his list, he will forward it to Robin Youngberg for dissemination to the rest of the Board and FF/PM Troutman for input.

There being nothing further for discussion, Commissioner Wolber made a motion to adjourn, seconded by Commissioner Hacker. All in favor. The meeting was adjourned at 5:28 p.m.

Respectfully submitted,

Robin K. Youngberg

Robin K. Youngberg, Administrative Assistant